



NAIVASHA TECHNICAL AND VOCATIONAL COLLEGE
P. O. BOX 574-20117
NAIVASHA
TEL.NO. 0740429247
principalnaivashatechnical@gmail.com



REQUEST FOR QUOTATION -WITHOUT PREQUALIFICATION

PROVISION OF INTERNET CONNECTIVITY

(1-YEAR FRAMEWORK CONTRACT

SITE VISIT DATE: 9th September, 2022 TIME: 9.00AM – 4.00 AM

Naivasha Technical and Vocational College invites eligible bidders/ candidates for Provision of Internet Connectivity services for the 2022-2023 financial year.

Naivasha TVC is a learning TVET institution located in Nakuru County, Naivasha Constituency; at Longonot, along Maai Mahiu- Nairobi Highway.

Background

Naivasha Technical & Vocational College has effectively and successfully deployed online services to serve its public stakeholders, clients and employees. This has had a significant impact of reducing the time it takes to access online services and increase efficiency of service delivery. Currently, NTVC has in place 7Mb/s internet connection.

The current internet solution is integrated with a firewall and spam filtering solution. NTVC wishes to improve the current capacities so as to improve overall IT business function

Award Criteria (Part I)

(This section will carry a total of 30% of the whole evaluation)

S/No.	Mandatory Requirements to be met by the Company	Remarks
1	Must submit a copy of the incorporation/ Registration Certificate of the Company/ Business	
2	CR 12 Certification	
3	Must submit a copy of the Valid Tax Compliance Certificate as per the date of tender opening	
4	Must submit a dully filled signed confidential business questionnaire as per the template provided (See attached).	
5	Must submit a valid copy of business permit from the respective County Government	

6	Duly Tenderers MUST provide a duly filled and self-declaration that the person/tenderer is not debarred in the matter of the Public Procurement and Asset Disposal Act 2015	
7	Tenderers MUST provide duly filled and signed Self-Declaration that the Person/Tenderer will not engage in any corrupt or Fraudulent practice	

Award Criteria (Part II)

This section (Technical Evaluation) will carry a total of 70% of the whole evaluation

S/No	Parameter Description	Max Score	Score Attained	Remarks
1.	Proof of <u>four</u> works of installation, integration and configuration of Internet. Attach LPOs, completion certificates and reference letters with names and addresses of clients who may be contacted for further information on these contracts 5 or more projects/ reference clients (each 5 Marks)	25		
2.	Network Management, Administration and Support Explain how the firm would perform network management, administration and support (5 Marks)	25		
Skills for Current Environment Integration				
3.	The supplier/bidder must have a High-level expertise in Cisco deployments for proper integration of Internet capacity link (Attach certificate & CV of the engineer and due diligence confirmation will be carried out including online verification and background checks)	25		

Financial Strength				
4.	Attach Financial Statements for the last 1 year	25		
Total Score		100		

1.2.1 Evaluation of tenders will be conducted based on the tenders' response to the mandatory requirements and their compliance to the evaluation criteria. Bids scoring 70% and above on technical evaluation will be subjected to financial evaluation based on their price schedule.

1.2.2 Candidates who attain the minimum score will be *automatically* be pre-qualified and registered in our List of Registered suppliers for the financial year 2022-2023

1.2.3 Tender Security of unsuccessful Tenderers shall be returned as promptly as possible upon the successful Tenderer's signing the contract.

1.3 Payment

Payment shall be made by the Procuring entity within thirty (30) days after submission of an invoice by the contracted company.

DEADLINE FOR SUBMISSION

To be received on or before **14th September, 2022 at 10.30 am.**

NOTE: ALL application to be addressed to the:

PRINCIPAL NAIVASHA TECHNICAL AND VOCATIONAL COLLEGE
P.O Box 574 -20117
NAIVASHA

Clearly indicating the Tender Number (NTVC/RFQ/SIC/02/2022-2023) on the Envelop and notifying the procurement office on their submission via email: procurement@ntvc.ac.ke

**PROCUREMENT OFFICER
FOR PRINCIPAL**

PRICE SCHEDULE

Please indicate the price schedule for the items indicated below according to the Technical Specifications requirements in this tender document.

	Connection Site	Dedicated Internet Bandwidth(Mb/s)	Media	Monthly Recurrent Bill (Ksh.)	Annual Bill (Ksh.)
A	Administration Offices	10			
		14			
		20			

B	LAN Connection One-off Installation Costs for the four (6) offices	Cost (Ksh.) V.A.T Inclusive
	the library, Electrical Office, Mechanical Office, Procurement Office, Dean’s Office and Deputy Principals Office, Staffroom.	

**SELF DECLARATION FORM
ANTI-CORRUPTION DECLARATION**

We (insert the name of the company / supplier)-----

declares and guarantees that no offer, gift or payment, consideration or benefit of any kind, which constitutes an illegal or corrupt practice, has been or will be made to anyone by our organization or agent, either directly or indirectly, as an inducement or reward for the award or execution of this procurement.

In the event the above is contravened we accept that the following to apply;-

a) The person shall be disqualified from entering into a contract for the procurement;

or

b) If a contract has already been entered into with the person, the contract shall be voidable at the option of NTVC.

c) The voiding of a contract by the procuring entity under subsection (b) does not limit any other legal remedy That NTVC may have.

NameSignature.....Date

Company Seal / Business Stamp

ANTI-FRAUDULENT PRACTICE DECLARATION

We (*insert the name of the company / supplier*) -----declares and guarantees that no person in our organization has or will be involved in a fraudulent practice in any procurement Proceeding.

NameSignature.....Date

Company Seal / Business Stamp

NON - DEBARMENT DECLARATION

We (*insert the name of the company / supplier*)declares and guarantees that no director or any person who has any controlling interest in our organization has been debarred from participating in a procurement proceeding.

NameSignature.....Date

Company Seal / Business Stamp

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2(b) or 2(c) whichever applied to your type of business.

You are advised that it is a serious offence to give false information on this form

Part 1 General

Business Name.....

Location

of Business Premises Plot No,

Street/Road..... Postal address

Tel No.Mobile No.

Email. Nature of Business

Registration Certificate No.

Maximum value of business which you can handle at any one time – Kshs.....

Name of your bankers.....Branch.....

Part 2 (a) – Sole Proprietor

Your name in full.....Age

Nationality.....Country of Origin.....Citizenship details.....

Part 2 (b) – Partnership

Given details of partners as follows;

Name	Nationality	Citizenship details	Shares
1.....			
2.....			
3.			
4.			

Part 2 (c) – Registered Company

Private or Public State the nominal and issued capital of company Nominal Kshs. Issued Kshs. Given details of all directors as follows;

Name	Nationality	Citizenship details	Shares
1.....			
2.....			
3.....			
4.....			

Conflict of Interest I/We, the undersigned state that I / We have no conflict of interest in relation to this procurement:

- a)
- b)
- c)
- d)

For and on behalf of M/s In the capacity of

.....

Interest in the Firm: Is there any person / persons in NTVC or any other public institution

who has interest in the Firm? Yes / No?

(Title) (Signature) (Date) Name:

Title: Date.....Signature of

Candidate..... Company Official Rubber Stamp.....

CERTIFICATE OF TENDERER'S VISIT TO SITE

This is to certify that,..... (Name of Tenderer or his representative) of the firm of, (Name of Firm Tendering) In the company of, (Name of Clients representative conducting the visit)

Visited the site in connection with Tender for PROVISION FOR INTERNET CONNECTIVITY SERVICES AT NAIVASHA TECHNICAL AND VOCATIONAL COLLEGE PREMISES (LONGONOT)

Having studied the tender documents, I carefully examined the site.

1. I have made myself familiar with all the local conditions likely to influence the services and cost thereof.
2. I further certify that I am satisfied with the description of the work and the explanations given by the Client's representative and that I understand perfectly the work to be done as specified and implied in the execution of the contract.

Signed..... (Tenderer or his representative)

Date.....

Signed (Signature of NTVC representative)

Date.....