

NAIVASHA TECHNICAL AND VOCATIONAL COLLEGE



P.O BOX 574-20117

NAIVASHA

TEL.NO. 0740429247

principal@ntvc.ac.ke



3RD JANUARY 2024

VACANCY AVAILABLE

1. ICT TECHNICIAN (1) POST – NTVC/ICT/001/2024

Requirements:

- Holder of a Diploma in Information Communication and Technology
- At least two-years relevant working experience
- Testimony of current/previous employer
- Membership/Registration with relevant professional body

Job Summary:

- Set up workstations with computers and necessary peripheral devices (routers, printers etc.)
- Install and configure appropriate software and functions according to specifications
- Develop and maintain local networks in ways that optimize performance
- Ensure security and privacy of networks and computer systems
- Provide orientation and guidance to users on how to operate new software and computer equipment
- Organize and schedule upgrades and maintenance without deterring others from completing their work
- Perform troubleshooting to diagnose and resolve problems (repairs or replaces parts, debugging etc.)
- Maintain records/logs of repairs and fixes and maintenance schedule
- Identify computer or network equipment shortages and place orders

How to apply

Interested candidates who meet the above qualifications should submit a cover letter, a detailed CV, attach copies of; National Identity card, relevant professional and academic certificates and transcripts

Application should be addressed to:

THE PRINCIPAL

NAIVASHA TECHNICAL AND VOCATIONAL COLLEGE

P.O BOX 574-20117 NAIVASHA

Or send via email address principal@ntvc.ac.ke quoting the job title as the subject on or before **5pm on 10th January 2024**